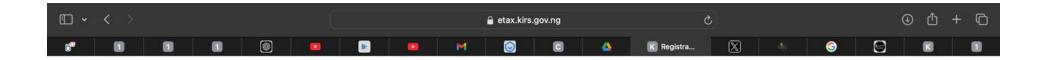


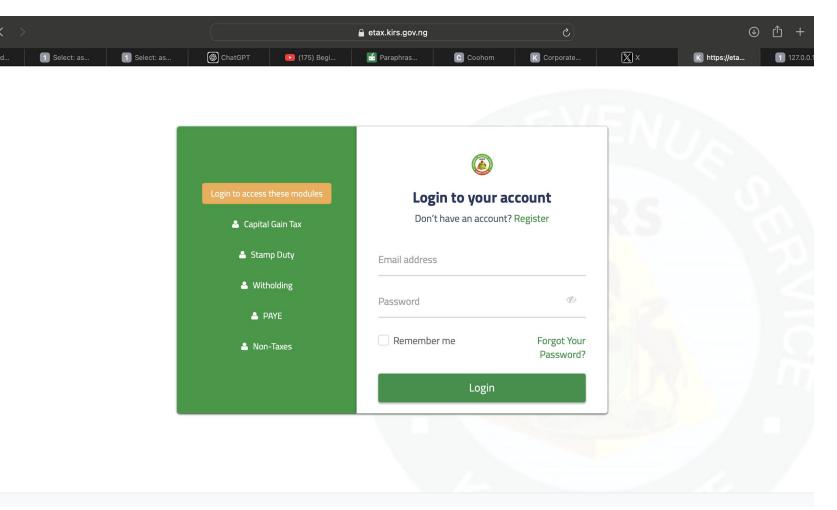
Returns Monthly PAYE



ALL		
Degister wi		
Please select your		
L Individual Registration	🛱 Corporate Registration	

1

- 1. Visit the URL etax.kirs.gov.ng
- 2. Click on the Taxpayer & Agencies Login



3. Enter your login information to begin

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Stamp Duty	Captal Gain Tax	Ledger	Support	тсс	Transaction Log	
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Witholding	PAYE	Activities	Profile	Assessment Log	Credit	
						Click here
Tax Due					>	
Assessment	ld Tax	Period	File	Paid	Actions	
346	PAYE	2024-12-30	Not Filed	Not Paid	Process	

4. Every month, the system will release the monthly PAYE task.

Pay As You Ear	rn			
Currency	ONGN	Тах	PAYE	
Туре				
Period	2024-12-30			Click here t
Schedule	Choose file No file chosen			templete
Proceed				
	Please upload the schedule. Note:Excel Download Sample Template			

4

5. Download the sample template

• • •			ଏ -			🖻 K	(IRSWHTPAY	ESAMPLE	
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Office Update To keep up to date with security updates, fixes and improvements, choose Check for Updates.

8 $\stackrel{\blacktriangle}{\checkmark}$ × \checkmark f_x							
A B	С	D	E	F	G	н	1
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NOTE: DO NOT EDIT JUST ADD RECORD			6 N N 2 M 2 M				
		tax, for better	you				
		SCHEDL	JLE				
beneficiary_n beneficiary_tin	transaction_d	transaction_d	transaction_a	rate	tax_type	tax_amount	schedule_reference
Beason Servic 2423100000	000 22/09/2018	Service Rende	7,978.53	7.5	WHT		10713580
Galaxy Backbo 2423100000000	22/09/2018	Service Rende	238890	10	WHT		10713580
Dantata Hous 2423100000000	22/09/2018	Service Rende	3450	2.5	WHT		10713580
Gauranty Trus 2423100000000	23/09/2018	Service Rende	23978	7.5	WHT		10713580
United Allianc 2423100000000	24/09/2018	Service Rende	6790	5	WHT	21	10713580
			-				

KANO STATE MINISTRY OF COMMERCE

☆ / Dashboards / AdminDashboard

Pay As You Earn

Currency	ONGN	Тах	PAYE
Туре			
Period	2024-12-30		
Schedule	Choose file No file chosen]	
Proceed			
	Please upload the schedule. Note:Excel Download Sample Template		

6. Locate the file and upload it by clicking on the "choose file" button.

PAYE							
• Count : 5							
• Amount : 170.00							Proce
Beneficiary	TIN	TIN Match	Transaction Date	Description	Amount	PAYE	Тах
Beason Servicing Ltd	240210000007	ZAHARADDEEN IDRIS UMAR	2018-09-22	Service Rendered	7,979.00	34.00	PAYE
Galaxy Backbone Ltd	2423100000000	No Match	2018-09-22	Service Rendered	238,890.00	45.00	PAYE
Dantata Housing LTD	2423100000000	No Match	2018-09-22	Service Rendered	3,450.00	50.00	PAYE
Gauranty Trust Ltd	2423100000000	No Match	2018-09-23	Service Rendered	23,978.00	20.00	PAYE
United Alliance Ltd	2423100000000	No Match	2018-09-24	Service Rendered	6,790.00	21.00	PAYE

7. Review your information, and if everything looks good, click the 'Proceed' button in the upper right corner to complete the process. If you don't have the beneficiary's TIN, simply enter zero ('0') and continue.

8. After submitting your returns, you can update the beneficiary's TIN from zero to the actual number. However, please ensure you provide the names of the individuals during this initial submission.

7

Payment Page A / Dashboards /	
Payment Page	
Description	Amount
PAYE	NGN 170.00
Total	NGN 170.00
Pay Using Any	
Interswitch 7	

9. After clicking the 'Proceed' button, you can select from the available payment options on the payment page. A KRN invoice will be generated for you to print and pay immediately.

RN: 83401735600179		
escription	Amount	
otal	NGN 170.00	
		Print (Pay at Bank Using InterSwitch)

10. KRN has been generated; to view your invoice with all the details, click the Print button.