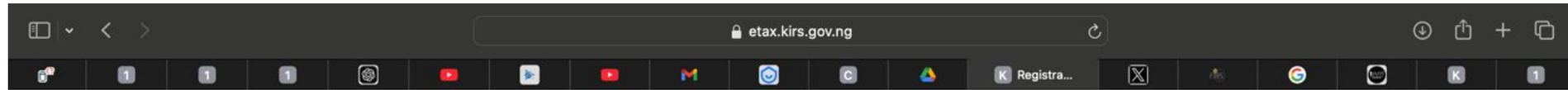




ETAX

KANO STATE INTERNAL REVENUE SERVICE

Returns WHT



1. Visit the URL etax.kirs.gov.ng
2. Click on the Taxpayer & Agencies Login

A screenshot of the login page for etax.kirs.gov.ng. The page is split into two main sections. On the left, a green sidebar contains a list of modules: "Capital Gain Tax", "Stamp Duty", "Withholding", "PAYE", and "Non-Taxes". Above this list is an orange button that says "Login to access these modules". On the right, a white box contains the login form. At the top of this box is the KIRS logo and the text "Login to your account". Below this is a link that says "Don't have an account? Register". The form has two input fields: "Email address" and "Password". Below the "Password" field is a checkbox labeled "Remember me" and a link that says "Forgot Your Password?". At the bottom of the white box is a green "Login" button.

3. Enter your login information to begin

KANO STATE MINISTRY OF COMMERCE

Home / Dashboards / Individual

 Stamp Duty	 Capital Gain Tax	 Ledger	 Support	 TCC	 Transaction Log
 Withholding	 PAYE	 Activities	 Profile	 Assessment Log	 Credit

Tax Due ▶

Click here to start

4. Just click the WHT button to begin when you have WHT to send.

WithHolding Tax

Currency	<input checked="" type="radio"/> NGN	Tax	WHT
Type	<input type="radio"/> Dividend <input type="radio"/> Rent <input type="radio"/> Interest <input type="radio"/> Director Fees <input type="radio"/> Contract <input type="radio"/> Prosessional Fees <input type="radio"/> Commision <input type="radio"/> Royalties <input type="radio"/> Management Fees <input type="radio"/> Consultancy <input type="radio"/> Other		
Period	<input type="text" value="2024-12-31"/>		
Schedule	<input type="button" value="Choose File"/> no file selected		
	<input type="button" value="Proceed"/>		
	Please upload the schedule. Note:Excel Download Sample Template		

Click here to
Download sample
templete

5. Download the sample templete

KIRSWHTPAYESAMPLE

Home Insert Draw Page Layout Formulas Data Review View

Calibri (Body) 11 A A

B I U

General

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Office Update To keep up to date with security updates, fixes and improvements, choose Check for Updates.

L8 fx

	A	B	C	D	E	F	G	H	I
1									
2									
3									
4	NOTE: DO NOT EDIT JUST ADD RECORD								
5	..tax, for better you								
6	SCHEDULE								
7	beneficiary_n	beneficiary_tin	transaction_d	transaction_d	transaction_a	rate	tax_type	tax_amount	schedule_reference
8	Beason Serv	2423100000000	22/09/2018	Service Rende	7,978.53	7.5	WHT	34	10713580
9	Galaxy Backb	2423100000000	22/09/2018	Service Rende	238890	10	WHT	45	10713580
10	Dantata Hous	2423100000000	22/09/2018	Service Rende	3450	2.5	WHT	50	10713580
11	Gauranty Trus	2423100000000	23/09/2018	Service Rende	23978	7.5	WHT	20	10713580
12	United Allianc	2423100000000	24/09/2018	Service Rende	6790	5	WHT	21	10713580
13									
14									
15									
16									
17									
18									

Start adding Records from here

WithHolding Tax

Currency	<input checked="" type="radio"/> NGN	Tax	WHT
Type	<input type="radio"/> Dividend <input type="radio"/> Rent <input type="radio"/> Interest <input type="radio"/> Director Fees <input type="radio"/> Contract <input type="radio"/> Prosessional Fees <input type="radio"/> Commision <input type="radio"/> Royalties <input type="radio"/> Management Fees <input type="radio"/> Consultancy <input type="radio"/> Other		
Period	<input type="text" value="2024-12-31"/>		
Schedule	<input type="button" value="Choose File"/> no file selected		
	<input type="button" value="Proceed"/>		
	Please upload the schedule. Note:Excel Download Sample Template		

6. Locate the file and upload it by clicking on the "choose file" button.

WHT

- **Count : 5**
- **Amount : 170.00**

Proceed

Beneficiary	TIN	TIN Match	Transaction Date	Description	Amount	Rate	Deducted	Tax
Beason Servicing Ltd	2402100000007	ZAHARADDEEN IDRIS UMAR	2018-09-22	Service Rendered	7,979.00	7.5	34.00	WHT
Galaxy Backbone Ltd	2423100000000	No Match	2018-09-22	Service Rendered	238,890.00	10	45.00	WHT
Dantata Housing LTD	2423100000000	No Match	2018-09-22	Service Rendered	3,450.00	2.5	50.00	WHT
Gauranty Trust Ltd	2423100000000	No Match	2018-09-23	Service Rendered	23,978.00	7.5	20.00	WHT
United Alliance Ltd	2423100000000	No Match	2018-09-24	Service Rendered	6,790.00	5	21.00	WHT

7. Review your information, and if everything looks good, click the 'Proceed' button in the upper right corner to complete the process. If you don't have the beneficiary's TIN, simply enter zero ('0') and continue.

8. After submitting your returns, you can update the beneficiary's TIN from zero to the actual number. However, please ensure you provide the names of the individuals during this initial submission.

Payment Page

Description	Amount
WHT	NGN 170.00
Total	NGN 170.00

Pay Using Any



9. After clicking the 'Proceed' button, you can select from the available payment options on the payment page. A KRN invoice will be generated for you to print and pay immediately.

Taxpayer

KRN: 83401735600179

Description	Amount
Total	NGN 170.00
Print (Pay at Bank Using InterSwitch)	

10. KRN has been generated; to view your invoice with all the details, click the Print button.